



NEED ASSISTANCE?

Please Call
888-652-6652

GRAPHICS *File Set-Up*

ACCEPTABLE FORMATS

(in order of preference)



Illustrator, PhotoShop, InDesign, PDF, Hi-Res JPG

ARTIST GUIDELINES

- 1) **CMYK** format only
- 2) Convert **fonts** to outlines (or supply fonts)
- 3) Indicate **Pantones** (or send hard copy for color)
- 4) **Photoshop**: Send layered (Or flatten as tiff, or jpg)
- 5) Raster files must be at **100-120 ppi** at 100%
- 6) Follow **bleed** guides provided on template

TABLE THROWS & MURALS

- All **Pantones** will be matched to solid coated.
- All **vinyl** printing must be set up as vector art.
- Mural** files must be submitted as one file; indicate breaks. (Minimize the amount of text that overlaps the breaks)

PRINT PRODUCTION TIMELINE

(Sample only. Typically art is shipped within 4 days. Need a RUSH job? Overnight shipping is the only requirement for rush jobs.)

- Day 1**- Submit artwork & receive confirmation of receipt
- Day 2**- A team of professionals will review your art for issues
- Day 3**- You'll receive an eProof showing you live areas, thread lines and trim lines
- Day 4**- Please reply to the eProof email with concerns, or APPROVAL to print (*once your art is proofed and approved there can be no cancellations or changes made.*)
- Day 5**- Your art is sent to the printer
- Day 6**- Your graphics are completed and applied to the hardware
- Day 7**- Your products are shipped